



Wednesday, March 29, 2017  
 Select Board Meeting Minutes  
 Town Hall Room 203 - 6:30 pm

Pursuant to notice duly filed with the Town Clerk, a meeting of the Select Board was held at 6:30 p.m. in the in Room 203, Town Hall, 100 Middle Street, Town of Hadley.

Present were: Molly Keegan, Chair; Joyce Chunglo, Clerk; Gerald Devine, Member; Donald Pipczynski, Member; John Waskiewicz, Member - Arrives at 7 pm

Also Present were: David Nixon, Town Administrator; Amy Fyden, Finance Committee; Tom Pitta, Finance Committee; Gabriel Owen, Finance Committee; Suzanne Travisano, COA Director; Jane Nevinsmith, Senior Center Building Committee; Marlo Warner, DPW Director; Michael Sarzcynski, Resident

**1. Call to Order**

**1.1 Call to order**

The meeting was called to order at 6:30 pm by Molly Keegan, Chair.

**2. Consent Agenda**

**2.1 Consent Agenda**

Warrants	AP1739, AP1740, AP1740S
One Day Liquor	Top of the Campus- Event Room Football Performance Center- April 20,2017
Use of Commons	First Congregational Church - Easter Sunrise Service - 6:00 AM
Architectural Contract - Fire Substation	Caolo & Bieniek Associates, Inc. Sign the contract.
Architectural Contract - Senior Center	edm: sign the contract.
Estimator Bid (Senior Center)	Award of bid.
Estimator Bid (Fire Substation)	Award of bid.
Lake Warner Dam CPA Agreement	Sign contract
Proclamation	Michael Klimoski

Motion to accept the Consent Agenda, pass over on estimator bid for Fire Substation, Senior Center, and remove Lake Warner Dam for discussion

Motion: Devine            Second: Chunglo

Vote: 4-0-0

Gerald Devine states that looking at the Lake Warner Dam Agreement there does not seem to be full funding for this project.



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David Nixon states that this is a bit of housekeeping and that this was approved back in May, 2016 and we sent it out for further signatures and it seems to have gotten lost.

Gerald Devine states that looking at page number 8, that they are missing the remaining amount. David Nixon states that they are having a capital campaign, and I am meeting with Kristin DeBoer tomorrow.

Gerald Devine states that town meeting was very clear that they wanted their 150,000 to be the last used out of this project, and he would like to see where all of the money will come from.

### **3. Public Comments: 7:00 - 7:15 pm**

Donald Pipczynski announces that we will do the Keep Hadley Clean on April 22, 2017, and that is actually Earth Day.

### **4. Town Administrator Report**

David Nixon states that he wrote a letter to MassDOT about the Bay Road Bridge. MassDOT responded that they are waiting on their environmental permit. I recommend that the Select Board go back to Mass DOT and state that we were assured that this work would begin in April and that is not going to happen.

Gerald Devine states that we had asked at our last meeting that we need more communication from MassDOT.

### **5. Appointments**

### **6. Old Business**

#### **6.1 Public Safety HVAC System - Architect Agreement**

David Nixon states to bid this out we must have an designer who can do the technical specifications. We have an architect agreement for \$6,000 dollars and the MBC has recommended that we accept this agreement to move forward on this project. This money has already been appropriated.

Motion to sign the Architect Agreement for the HVAC system

Motion: Chunglo Second: Pipczynski

Vote: 4-0-0

#### **6.2 ATM Articles 8 & 11**

David Nixon presents Article 11 as the Senior Tax Credit Work Off program, this is a program that he and Suzanne have been working on to allow low income seniors to work off part of the real estate taxes by working for the town.

We would offer the minimum wage is 11 dollars/hour, and we are suggesting 1,000 as the credit, doing the math that would be 90.9 hours that each senior would work for the Town of Hadley. Several other towns offer this program as well and there is also a veterans' program that we may want to look into in the future. We looked at income limits and we set up in 2 ways-



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income with the mortgage and income without the mortgage, and we did as individual and as married couple.

Suzanne Travisano stated there has been a 22% increase in the state in the last few years of this program, and this program is to ensure senior security in the midst of inflation, so they may age in place in their homes. The income limits are based on Hampshire County and what a senior needs to pay all of their bills and live in their home. I also recommend that we have an assess level, and we look at the state recommendations.

David Nixon states that he will be presenting this at the next department head meeting to identify the need of town departments. I am suggesting a limit of 1,000 dollars and a limit of 10 volunteers so that would be a budget of 10,000 dollars. We would use the overlay account for this program.

Gerry Devine asks who will monitor this program.

David Nixon states that the seniors will administer themselves and with oversight of the Town Administrator, Senior Center and the Assessor's Office.

Gerry Devine states that we are not going to dismiss our registrars and to use seniors, and are board volunteers able to participate in the program.

David Nixon states that he puts some restrictions on this - one that anyone who is already an employee must be a special town employee to use this program, who works for the town for less than 800 hours/year, and they may not work for the town in the department where they are employed, and they must do disclosures for ethics.

Suzanne states that Dan already does this for all other exemptions and he would be the one who would have to hours reported to him from the department heads. There would need to be someone who is responsible for interviewing them for their skills, and CORI, just like a typical employee. This is not a program that just because they apply they will get it. They have to have a skill that the town needs.

Further discussion of the senior tax credit work off program, of the program, and we could do less as we start but we can't revoke the program for 3 years.

Gerald Devine ask that we hold off on Article 8 until the Capital Planning Committee meets next week.

### **6.3 Master Plan Contract Extension**

David Nixon states that this is for the Master Plan for the PVPC and they will complete the substantial amount of work by April 4th, and that this contract has been extended 2 times already, but they have production issues and they are requesting an additional 30 days extensions. When complete this will replace the Master Plan from 2005, we are overdue on a new one.



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Motion to extend the Master Plan Contract with the PVPV for 30 days.

Molly Keegan ask if this has been approved by the planning board. David Nixon responds yes they have.

Motion: Chunglo      Second: Pipczynski  
Vote: 4-0-0

#### **6.4 Fire Substation and Senior Center Updates**

Jane Nevinsmith gives the update for the Senior Center. The committee met with the architect last week, and they stated that they will be able to provide us with what we need for the correct amount. They will be back in 2 weeks, and will have information for Town Meeting.

Further discussion of the Senior Center update.

Joyce Chunglo gives the update for the Fire substation, they also met with the architect and went over the list of priorities. The architect will come back in 2 weeks, but they are satisfied with the architect.

#### **7. New Business**

##### **7.1 FY 18 Budget**

David Nixon states that this is an opportunity to revisit items or to discuss anything further.

Donald Pipczynski ask the Finance Committee if they know which budget the school is going with after meeting with them the other night. He believes that they are going to go with the needs budget.

Finance Committee states it was unclear to me on with budget they are going to use.

Further discussion of the school budget and David will clarify with Superintendent McKenzie the budget for the Select Board.

Molly Keegan states that we also have to discuss the fire department and their expanded services.

We need to look at where we are going with this, 200,000 shortfall in the school and at least 200,000 for the expanded fire department, and we will need to discuss an override for the Special Town Meeting. This will have to be fully vetted and ready to presented carefully to the Town.

Donald Pipczynski states that we should look at taking from the stabilization fund, perhaps of anything over 2 million dollars.

Molly Keegan suggests a working group with a couple of members of finance committee and select board members to further discuss the possibility of an override.

Joyce Chunglo stated that we should look at the CPA fund with money that is not being used.

Donald then states that he feels that David Nixon, Linda Sanderson and David Eisenthal get together and see what they can come up with.

Further discussion of the FY18 budget.



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### **7.2 Community Preservation Committee and PVPC CPA Plan**

David Nixon states that every CPA is required to come up with a spending plan based on MGL. The CPA has reached an agreement with PVPC to do this work, and it will cost \$13,000. The article in the warrant is for \$15,000.

Motion to approve the Community Preservation Committee and the PVPC agreement for a spending plan.

Motion: Chunglo                      Second: Devine for discussion

Gerald Devine asks where is the money coming from.

David Nixon states that would be from their administrative account. They have \$10,000 currently available and they are asking for an additional \$15,000.

Vote: 5-0-0

### **7.3 Commonwealth Compact IT Grant Proposal**

David Nixon states that the grant is due on the 1st of April, we are mostly done. We have sent it to Gabriel Owen for review. We have requested for \$200,000 for 1 project because we can only ask for 1 project.

We have asked for the SCADA for the reaming pump stations and the final years of the Strategic It plan.

Molly Keegan ask is there any latitude in the moneys provided for additional material.

Gabriel Owen states that he feels that this grant program is looking to transformative programs.

Motion to approve the Community Compact IT Grant proposal after the constructive criticism phase.

Motion: Devine                      Second: Chunglo

Vote: 4-0-1

John Waskiewicz abstains

### **7.4 Liberty Tree Project Proposal**

David Nixon states that this project was brought to us from Senator Rosenberg. The Liberty Tree Project is where trees will be planted in public locations for every soldier who has loss their life in service to their country, and this is going back to the Revolutionary War so there are about 37,000 of them. Are we interested in participating and if so where would like to place the trees.

The Trees will include a dog tag with the soldiers information on it.

Joyce Chunglo states that the Town Common would be a good space.

Gerald Devine thinks that where the Memorial Day Parade ends is a good place to plant the trees.

Motion to participate in the Liberty Tree Program and to plant a tree near where the Memorial Day Parade ends in respect of the soldiers who lost their lives for Massachusetts

Motion: Devine                      Second: Chunglo

Vote: 5-0-0



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### **7.5 Nexamp Solar PILOT Agreements**

David Nixon states that Nexamp has developed 2 solar arrays on the Goulet's property and are planning on developing 2 more arrays adjacent to the mall. It is a 5 megawatt facility the largest that we have ever done and a reminder that we are the largest provider of renewable energy in the county. This would certainly add to our achievements. In the past we have done PILOT agreements where the solar developer would receive a decrease in their taxes in exchange for a payment program. We would earn a minimum of \$10,000 dollars over the year.

Gerry Devine states that he would like to know the numbers before we vote on this.

David Nixon responds that Dan Zdonek was unable to attend tonight due to a family situation and that we can postpone until another time.

Joyce Chunglo ask that we defer till next week, till we have Dan's information.

### **8. Other**

#### **9. Announcements**

##### **9.1 Water Ban Lifted**

Marlo Warner announces that the Water Ban was lifted on December and we are not under any restrictions at this time.

Molly Keegan announces the Mother's Club Candidate night on April 3rd at Hopkins Academy. Helping Hearts for Hadley Schools is hosting their annual walk/run on April 9th. Annual Town election is on April 11th and there will be a budget hearing on April 26th. The Annual Town Meeting will be on May 4th.

Gerald Devine ask Donald Pipczynski about the HCOG development.

Donald Pipczynski states that we need to look at whether if we are going to remain. I feel that it might be a big mess and we might need to put it on the warrant for town meeting.

Further discussion of the HCOG.

Joyce Chunglo announces that the Hopkins Academy is still selling memorial bricks and call Judy at 413.537.9779 for more information. I would also like to offer the Select Board's condolences to the family of Victor Lesko, who was a school bus driver in town, and the condolences to the family of Marjorie Barstow from Longview Farm. Marjorie was a member of First Church and their choir and she will be missed. And finally we offer our condolences to our Town Administrator David Nixon on the passing of his stepfather Stephen Tew.

Gerald Devine states that the Michael Klimoski retirement party on April 1, 2017 at the American Legion.

### **10. Executive Session**



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### **10.1 Executive Session -- Personnel**

Joyce Chunglo states that the Select Board will enter into executive session as per the provisions of MGL Chapter 30A, Section 21(a)(1): "To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual...." Select Board.

Molly Keegan states as Chair of the Hadley Select Board, I state that the Board has moved and seconded to enter into executive session, and that I state that discussing the matter in open session will have an adverse effect on the Town of Hadley.

Roll Call Vote: Waskiewicz: Aye; Devine: Aye; Keegan: Aye; Chunglo: Aye; Pipczynski: Aye

### **11. Adjournment**

#### **11.1 Adjournment**

Meeting was adjourned to executive session at 8:35

Respectfully Submitted,

Jennifer Sanders James